

# Performing Arts Absence Form

- If there is an extenuating circumstance, and you are unable to attend a rehearsal or concert, you must complete this form and **turn it in at least 2 days before the scheduled rehearsal and at least 4 weeks before a performance.** This form must be **pre-approved** by the director in order for the absence to be excused. **If it is not turned, your absence will not be excused.**
- **If you leave school ill you must turn it in within one day upon your return to school. After one day, it will not be excused.**
- **If the form is not turned in on time with director's approval, the student will receive an unexcused performance/rehearsal absence.**
- **This form must be used.** Although emails are appreciated to notify the director of absences, **emails to the director will not be accepted in lieu of absence forms.**
- **Completing this form does not mean the absence is excused. It is to the director's discretion whether or not the absence will be excused or unexcused based on each situation.**

Performing Art (circle one):

Theatre Arts                      Chorus                      Band                      Orchestra                      Dance

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Date (s) of absence (s) \_\_\_\_\_

Date(s) of performance or rehearsal missed \_\_\_\_\_

Reason(s) for absence(s)

\_\_\_\_\_  
\_\_\_\_\_

I, \_\_\_\_\_, understand that I am responsible for any make up assignments (practice time, written work, etc.) for the absence(s) listed above, and I will complete my make up work in a timely manner.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

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**Teacher only:**

Excused \_\_\_\_\_

Date \_\_\_\_\_

Unexcused \_\_\_\_\_

Date \_\_\_\_\_